

Board of Selectmen's Meeting

Sunderland Town Office Building

March 21, 2016

MINUTES

Present: Mr. Bergeron, Mr. Fydenkevez, Mr. Pierce, Ms. Patch, Town Administrator

Guests: Community Pathways Committee: Gary Briere, Nancy Pick, Rock Warner, Dan Murphy, Sara Snyder and Linda Lopatka

Behind the Camera: FCAT: Marina Korpita

Call to Order at 6:36PM

Appointments

- Gary Briere appeared before the Board requesting town support and use of town fields behind the Town Office Building for the annual **Berkshire to Boston Bike event**. Approximately 150 cyclists would be in Sunderland September 15th for overnight accommodations. Mr. Briere reported the participants enjoy coming to Sunderland for the welcoming community atmosphere.
- **Complete Streets program:** Mr. Pierce and Ms. Patch complete "Complete Streets" training recently. Ms. Patch suggested it was time to form a working group for the Complete Streets program. The town needs to meet a score of 80 out of 100 to meet grant criteria and DOT. Mr. Bergeron said the town needs to prioritize its street projects for the plan and would like to have assistance from the Community Pathways Committee. Prioritizing policies should be more universal and all-inclusion recommendations with projects driven by key areas identified to have the most sustainable impact. Ms. Snyder noted the Community Pathways Committee study has a transportation plan with identified projects that would meet the Complete Streets requirements. Ms. Patch noted the grant amounts available are up to \$400,000 with a closing date for expenditure completion by June 30, 2017. Mr. Bergeron also added that Sunderland has a diverse range both age ranges and transportation modes. Tier 1 is closing and we will be entering Tier 2 which is the policy phase. Mr. Bergeron asked for general interest on the Complete Streets working group with a make-up for 5-7 people possibly members from the Selectmen most likely would be Mr. Pierce since he recently completed Complete Streets training, Recreation, Community Pathways, Planning Board, interest from the community and the Highway Superintendent. Ms. Patch will prepare a letter of intent to pass a Complete Streets Policy for review. Mr. Bergeron reviewed the Tier 1 list noting most items have been achieved. A meeting will be planned to allow interested parties to explore interest and it should be noted there is a short timeline to spend the grant or if anyone is interested in complete streets and participate in policy prioritization, please contact the Selectmen's Office. The prioritization policy should be approximately one page.
- **North Main Street Reconstruction** needs follow-up answers to the questions posed from John Morgan at CHA as soon as possible since some of the action items have budgeting implications and is important for FY17 budget planning.

Minutes

- Mr. Fydenkevez Motion, Mr. Pierce second, accept Minutes of March 21, 2016, Vote 3-0.

Selectmen Updates

- Mr. Fydenkevez recently attended a regularly scheduled SCEMS meeting. The Enterprise Fund has not been set up yet and the proposed budget will look at total capital and equipment budget. The Total operating budget is set up different than our town budget because of the Enterprise fund and the way capital items are expended. They are applying \$147,000 against the operating budget which is called retained earnings for an ambulance purchase. There is also a savings for staffing the second ambulance. The increase in estimated earnings is increased because ambulance receipts are higher than projected. While the ambulance service was not set up to turn a profit it is nice to see increased

receipts so the towns are not burdened with additional service expenses. An RFP will be put out for a facility for the ambulance housing.

- South County Senior Center (SCSC) welcomes volunteers for programs or other opportunities with the seniors. Volunteers do not need to be a member of the SCSC and encourages calls to the director.

Town Administrator Updates

- A Capital Planning Committee meeting will need to be scheduled to review and vote on capital items to be presented at town meeting.
- Ms. Patch requested a Personnel Committee meeting be scheduled soon as there are some personnel items requiring review and recommendations. The Police Department is looking to make some changes to their employment application.

Old Business

- The Warrant is open and will close on March 28th, Mr. Fydenkevez Motion, Mr. Pierce Second, vote 3-0.
- Last two years, we have eliminated the Special Town Meeting and incorporated outstanding bills into the Annual. Mr. Bergeron asked the Town Moderator if his prerogative was to keep that process and the Moderator agreed it was as it makes the process smoother.
- Start with basic review. A vote to include warrant articles will wait until after the warrant closes next week per the request of the Town Administrator.
- There was a change in the Smith Vocational student attendance from two students to one for next week and the budget sheets have reflected the tuition change. DOR has issued guidelines that the mechanism for processing use of PEG Access funds from Comcast must be established through a town meeting vote. Ms. Patch stated this action would be formalizing the process.
- Boat Ramp article options will be reviewed and the board was provided a separate handout.
- Other items to be on warrant: capital stabilization including a correction from last year's capital budget which had an account identification error. Articles would also include elected salaries, budget, town's Anniversary Celebration and CPA articles submitted from the Community Preservation Committee. There will be handouts for the appropriate warrant articles,
- Mr. Bergeron noted next week they will vote to raise the levy limit.
- Mr. Duby asked by there was a large increase in the school budget. Administration explanation related to class size, teacher retirements, etc.

New Business

- **Public Weigher appointments** for Warner Bros., LLC, All States Asphalt and Delta Sand and Gravel, effective April 1, 2016 and the appointments are for one year. Mr. Fydenkevez Motion, Mr. Pierce Second, Vote 3-0.
- Mr. Fydenkevez asked on the status of the Town Report and the need of an override discussion.

Other Business and Announcements

- Next Board of Selectmen's meeting: March 28, 2016, 6:30PM
- Annual Town Meeting, Friday April 29th 7:00PM – Sunderland Elementary School.
- Annual Town Elections, Saturday May 7th 9am-4pm-Sunderland Elementary School.
- Last day to register to Vote for Town Meeting and Town Election is April 9th, 9am-8pm, at 7 S. Main St.
- Mr. Fydenkevez Motion Mr. Pierce Second, Vote 3-0 to adjourn at 8:05PM.

Respectfully submitted,



Sherry Patch